



EMBASSY SUITES®

Washington D.C. - at the Chevy Chase Pavilion

# EMBASSY SUITES AT THE CHEVY CHASE PAVILION BANQUET MENUS

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Washington, DC 20015  
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## Private Event Information

### Menus and Event Details

All menus, beverage/bar arrangements, setup requests, and audio visual needs should be finalized 21 days prior to your event. A 22% service charge and 10% DC sales tax will apply to all charges. For all buffets/breaks, a \$75.00 labor and preparation fee will be charged for groups less than 25.

### Setup Fees

A setup fee will apply to each event and will include the set-up and tear-down of the event, tables, chairs, and buffet requirements. Additional setup fees may apply for additional setup requests.

### Linens and Decorations

The Hotel will provide ivory linens and napkins at no charge. Specialty linens can be arranged through your Catering Representative. Florists and décor companies can be recommended by the Hotel.

### Audio Visual Equipment

We encourage you to rent audio visual equipment from the Hotel as our team is familiar with its operation. However, if you choose to provide your own equipment, there will be a \$75.00 per day electricity usage fee. You will be responsible for the set-up, tear-down, and facilitation of the equipment.

### Parking

There is a parking garage directly beneath the hotel for hotel guests and visitors to the Chevy Chase Pavilion. The Hotel does not own this garage; therefore, parking fees apply to both local visitors and overnight guests. If you wish to purchase parking vouchers for your meeting attendees, the charge is \$26.00 per ticket per day. We will apply these charges to your group master account. Please provide your Catering Representative with the number of parking vouchers needed 72 hours prior to your meeting.



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## Breakfast/Brunch Menus

All buffets include freshly brewed regular and decaffeinated coffee, a selection of herbal teas, hot chocolate, and a selection of fresh fruit juices.

### The Classic Continental

Assorted Muffins, Bagels, and Danishes  
Regular and Flavored Cream Cheeses, Fruit Preserves, and Butter  
Sliced Seasonal Fresh Fruit Display  
Assorted Fruit Yogurt Cups  
**\$22.95 per person**

### American Breakfast Buffet

Assorted Muffins, Bagels, and Danishes  
Regular and Flavored Cream Cheeses, Fruit Preserves, and Butter  
Sliced Seasonal Fresh Fruit Display  
Assorted Fruit Yogurt Cups  
Fluffy Scrambled Eggs  
Breakfast Potatoes  
Crispy Bacon or Sausage Links  
**\$28.95 per person**

### The Embassy Brunch

Assorted Muffins, Bagels, and Danishes  
Regular and Flavored Cream Cheeses, Fruit Preserves, and Butter  
Sliced Seasonal Fresh Fruit Display  
Assorted Fruit Yogurt Cups  
Fluffy Scrambled Eggs  
Breakfast Potatoes  
Crispy Bacon or Sausage Links  
French Toast or Buttermilk Pancakes with Warm Maple Syrup  
Assorted Mini Quiches  
**\$34.95 per person**

All prices are subject to 22% taxable service charge and 10% DC sales tax.



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# Breakfast Enhancements

Each Station will be replenished for up to Two Hours

## Chef Attended Omelet Station

Cheddar Cheese, Green Peppers, Onions, Fresh Spinach, Tomatoes, Mushrooms, Jalapeños, Diced Ham

\$10.95 per person + \$95.00 Attendant Fee

## Waffle Buffet

Fresh Strawberries, Sliced Bananas, Warm Maple Syrup, Whipped Cream, and Powdered Sugar

\$8.95 per person

## Smoked Salmon Display

Served with Bagels, Cream Cheese, Diced Tomatoes, Cucumbers, Red Onions, Hard Boiled Eggs, and Capers

\$12.95 per person

## Bloody Mary & Mimosa Bar

House Vodka, Bloody Mary Mix, Celery Sticks, and Olives

House Sparkling Wine with Fresh Orange Juice or Fruit Punch

\$9.95 per person + \$95.00 Bartender Fee

## A La Carte

Assorted Muffins	\$32.00 per dozen
Assorted Bagels with Cream Cheese	\$32.00 per dozen
Assorted Fruit Yogurt Cups	\$32.00 per dozen
Plain Butter Croissants	\$32.00 per dozen
Mini Fruit Filled Croissants	\$32.00 per dozen
Assorted Mini Quiches	\$32.00 per dozen
Assorted Breakfast Breads	\$20.00 per loaf
Sliced Seasonal Fresh Fruit	\$8.95 per person

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## Lunch Buffets

All Lunch buffets are available until 3:00pm and include warm dinner rolls, freshly brewed regular and decaffeinated coffee, a selection of herbal teas, assorted soft drinks, and bottled water.

### Soup, Salad, and Sandwich Buffet

#### Choice of one Soup:

Fire Roasted Vegetable - Minestrone - Chicken Tortilla - Broccoli & Cheddar - Home-style Chicken Noodle

#### Choice of two Salads:

Tossed Garden Green Salad - Caesar Salad - Spinach Salad - Greek Salad - Red Bliss Dill Potato Salad - Broccoli and Red Onion Salad

#### Choice of three Sandwiches:

Cajun Chicken Salad on Baguette - Roast Beef & Provolone on Kaiser Roll - Albacore Tuna on Croissant - Turkey & Swiss on Kaiser Roll - Grilled Vegetable & Roasted Garlic Hummus Tortilla Wrap - Tomato & Fresh Mozzarella on Baguette

#### Choice of two Desserts:

Freshly Baked Assorted Cookies - Freshly Baked Brownies & Blondies - Lemon Bars - Cheesecake Lollipops - Miniature Assorted Cheesecakes - Assorted Cupcakes - Flourless Chocolate Cake

**\$36.95 per person**

### Gourmet Boxed Lunches

**\*Boxed Lunches Include a Piece of Whole Fruit, Bag of Potato Chips, Cookie, and Soft Drink.**

**Please choose selections from the following:**

Cajun Chicken Salad on Baguette - Roast Beef & Provolone on Kaiser Roll - Albacore Tuna on Croissant - Turkey & Swiss on Kaiser Roll - Grilled Vegetable & Roasted Garlic Hummus Tortilla Wrap - Tomato & Fresh Mozzarella on Baguette

**\$25.95 per person**

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## Lunch Buffets

All Lunch buffets are available until 3:00pm and include warm dinner rolls, freshly brewed regular and decaffeinated coffee, a selection of herbal teas, assorted soft drinks, and bottled water.

### The Embassy Luncheon

#### Choice of one Soup:

Fire Roasted Vegetable - Minestrone - Chicken Tortilla - Broccoli & Cheddar - Home-style Chicken Noodle

#### Choice of two Salads:

Tossed Garden Green Salad - Caesar Salad - Spinach Salad - Greek Salad - Red Bliss Dill Potato Salad - Broccoli and Red Onion Salad

#### Choice of two Entrees:

Teriyaki Chicken - Chicken Marsala - Grilled Herb Chicken - Vegetarian Lasagna - Wild Mushroom Ravioli - Ginger Tilapia

#### Choice of two Sides:

Garlic Mashed Potatoes - Roasted Rosemary Potatoes - Fresh Seasonal Vegetable - Green Beans - Rice Pilaf

#### Choice of two Desserts:

Freshly Baked Assorted Cookies - Freshly Baked Brownies & Blondies - Lemon Bars - Cheesecake Lollipops - Miniature Assorted Cheesecakes - Assorted Cupcakes - Flourless Chocolate Cake

**\$42.95 per person**

### Taste of Italy

Minestrone Soup

Garlic Toast

Caesar Salad

Penne & Fettuccine Pasta served with Basil Marinara, Pesto Cream, and Alfredo Sauces

Grilled Chicken Breast & Italian Sausage

Wild Mushroom Ravioli in a Light Cream Sauce

Lemon Bars

**\$39.95 per person**

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## Plated Lunch\*

\$32.95 per person

Available until 3:00pm and includes warm dinner rolls, seasonal fresh vegetables, freshly brewed regular and decaffeinated coffee, a selection of herbal teas, assorted soft drinks, and bottled water.

### Choice of Soup or Salad per Guest:

Creole Chicken Gumbo - Chicken Tortilla - French Onion -  
Black Bean (Vegetarian)

Tossed Garden Green Salad - Caesar Salad - Cobb Salad

### Choice of One Entrée per Guest:

Teriyaki Chicken with White Rice

Chicken Marsala with Garlic Mashed Potatoes

Spinach Stuffed Chicken Florentine with Roasted Potatoes

Grilled Rosemary & Herb Chicken with Roasted Potatoes

Vegetable Lasagna with Penne Pasta

Wild Mushroom Ravioli with Penne Pasta

Tortellini Primavera with Penne Pasta

Ginger Tilapia with Rice Pilaf

Grilled Atlantic Salmon with Rice Pilaf

Roasted Pork Loin with Garlic Mashed Potatoes

### Choice of One Dessert per Guest:

Cheesecake with Seasonal Berries - Chocolate Lava Cake - Caramel

Chocolate Lava Cake - Flourless Chocolate Cake - Key Lime Pie -

Dutch Apple Pie a la Mode - Fresh Fruit

\*Upon selecting a plated menu, host must choose one soup, one salad, three entrees, and two desserts to be offered at the event. Final numbers and final guest menu selections must be submitted at least three business days prior to the function.

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## Dinner Buffets

Includes warm dinner rolls, freshly brewed regular and decaffeinated coffee, a selection of herbal teas, assorted soft drinks, and bottled water.

### The Embassy Dinner Buffet

#### Choice of Two Starter Items:

Tossed Garden Green Salad - Caesar Salad - Cobb Salad - Caprese Salad - Spinach Salad - Spinach and Artichoke Dip - Roasted Tomato Bruschetta - Anitpasta Skewers - Chicken or Beef Hibachi Skewers - Vegetable Spring Rolls - Miniature Crab Cakes (additional \$3.00 per person)

#### Choice of Two Entrées:

Teriyaki Chicken  
Chicken Marsala  
Pesto Chicken  
Grilled Rosemary & Herb Chicken  
Vegetable Lasagna  
Wild Mushroom Ravioli  
Tortellini Primavera  
Ginger Tilapia  
Macadamia Nut Mahi Mahi  
Grilled Atlantic Salmon  
London Broil  
Beef Bordelaise

#### Choice of Two Sides:

Rice Pilaf - Jasmine Rice - Seasonal Vegetables - Garlic Mashed Potatoes - Roasted Red Potatoes - Penne Pasta Marinara, Alfredo, or Garlic & Oil

#### Choice of Two Desserts:

Miniature Cheesecakes - Lemon Bars - Chocolate Ganache Tarts - Chocolate Peanut Butter Bars - Miniature Petit Fours - Fresh Fruit

**\$54.95 per person**

### Taste of Italy

Minestrone Soup  
Garlic Toast  
Caesar Salad  
Penne & Fettuccine Pasta served with Basil Marinara, Pesto Cream, and Alfredo Sauces  
Grilled Chicken Breast & Italian Sausage  
Wild Mushroom Ravioli in a Light Cream Sauce  
Lemon Bars  
**\$39.95 per person**

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## Plated Dinner\*

\$45.95 per person

Includes warm dinner rolls, seasonal fresh vegetables, freshly brewed regular and decaffeinated coffee, a selection of herbal teas, assorted soft drinks, and bottled water.

### Choice of Soup or Salad per Guest:

Creole Chicken Gumbo - Chicken Tortilla - French Onion -  
Black Bean (Vegetarian)

Tossed Garden Green Salad - Caesar Salad - Cobb Salad

### Choice of One Entrée per Guest:

Teriyaki Chicken with White Rice

Chicken Marsala with Garlic Mashed Potatoes

Spinach Stuffed Chicken Florentine with Roasted Potatoes

Grilled Rosemary & Herb Chicken with Roasted Potatoes

Vegetable Lasagna with Penne Pasta

Wild Mushroom Ravioli with Penne Pasta

Tortellini Primavera with Penne Pasta

Ginger Tilapia with Rice Pilaf

Grilled Atlantic Salmon with Rice Pilaf

Roasted Pork Loin with Garlic Mashed Potatoes

London Broil with Garlic Mashed Potatoes

Petite Filet Mignon with Garlic Mashed Potatoes

### Choice of One Dessert per Guest:

Cheesecake with Seasonal Berries - Chocolate Lava Cake - Caramel Chocolate Lava  
Cake - Flourless Chocolate Cake - Key Lime Pie - Dutch Apple Pie a la Mode -  
Seasonal Fresh Fruit

\*Upon selecting a plated menu, host must choose one soup, one salad, three entrees, and two desserts to be offered at the event. Final numbers and final guest menu selections must be submitted at least three business days prior to the function.

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## Reception Items by the Dozen

3-dozen minimum for each item  
Can be served buffet style or passed butler style

### Cold Hors D'Oeuvres:

Roasted Tomato Bruschetta	\$30.00 per dozen
Brie & Raspberry Filo	\$36.00 per dozen
Vegetarian Antipasto Skewer	\$36.00 per dozen
Chilled Jumbo Shrimp with Cocktail Sauce	\$40.00 per dozen

### Hot Hors D'Oeuvres:

Miniature Beef Sliders	\$36.00 per dozen
Beef Hibachi Skewers	\$36.00 per dozen
Chicken Hibachi Skewers	\$30.00 per dozen
Chicken Coconut Skewers	\$30.00 per dozen
Buffalo, BBQ, or Teriyaki Wings	\$30.00 per dozen
Miniature Italian Meatballs	\$30.00 per dozen
Vegetable Empanadas	\$40.00 per dozen
Chicken Empanadas	\$40.00 per dozen
Vegetable Spring Rolls	\$32.00 per dozen
Miniature Crab Cakes	\$40.00 per dozen

## Reception Items by the Platter

Each Platter serves approximately 25

International & Domestic Cheese Display	\$85.00 per platter
Antipasto Meats & Cheeses Display	\$100.00 per platter
Sliced Seasonal Fresh Fruit Display	\$85.00 per platter
Fresh Vegetable Crudité	\$75.00 per platter
Spinach & Artichoke Dip	\$75.00 per platter
Maryland Crab Dip	\$100.00 per platter

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## Cocktail Reception Menu

\$49.95 per person

Served for two hours - each additional hour \$9.95 per person  
Minimum of 25 guests

### Two-hour Premium Open Bar:

Premium mixed drinks, martinis, premium wines, and domestic & imported bottled beers

### Choose Three Passed Hors D'Oeuvres:

Roasted Tomato Bruschetta - Brie & Raspberry Filo - Vegetarian Antipasto Skewer - Miniature Beef Sliders - Beef Hibachi Skewers - Chicken Hibachi Skewers - Chicken Coconut Skewers - Miniature Italian Meatballs - Vegetable Empanadas - Chicken Empanadas - Vegetable Spring Rolls

### Choose Two Platters:

International & Domestic Cheese Display - Antipasto Meats & Cheeses Display - Sliced Seasonal Fresh Fruit Display - Fresh Vegetable Crudit  - Grilled Vegetable Platter - Spinach & Artichoke Dip - Maryland Crab Dip

## Cocktail Reception Enhancements

Served for two hours - \$75.00 attendant fee per station

### Pasta Station

\$12.95 per person

Penne & Rigatoni Pastas, Basil Marinara, Alfredo, Pesto, Italian Sausage, Chicken, Broccoli, Sun-dried Tomatoes, Fresh Spinach, Parmesan Cheese

### Stir Fry Station

\$12.95 per person

Chicken, Beef, Mixed Vegetables, White Rice

### Roast Round Beef Carving Station

\$13.95 per person

Caramelized Onions, Dijon Mustard, Horseradish Sauce

### Crusted Pork Loin Carving Station

\$12.95 per person

Herb Crusted, Cranberry-Apple Chutney, Dijon Mustard

### Bourbon Glazed Virginia Ham Carving Station

\$12.95 per person

Honey Cup Pineapple, Stone Ground Mustard

### Whole Roasted Turkey Carving Station

\$12.95 per person

Dill Mayonnaise, Cranberry Relish

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## Meeting Packages

Minimum of 25 guests - \$75 preparation fee for events with less than 25  
All packages include freshly brewed regular and decaffeinated coffee, a selection of  
herbal teas, hot chocolate, assorted soft drinks, and bottled water

### The Pavilion Package

The Classic Continental

Mid-Morning Refresh

Soup, Salad, and Sandwich Buffet

Afternoon Break

\$64.95 per person

### The Executive Meeting Package\*

Includes:

Meeting setup fee

Service charge

DC sales tax

Wireless Internet in meeting room

American Breakfast Buffet

Mid-Morning Refresh

Choice of Lunch Buffet

Afternoon Break

\$129.00 per person inclusive

\*Must be contracted upon booking

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## Afternoon Breaks

Minimum of 15 guests - \$75 preparation fee for events with less than 15  
All packages include freshly brewed regular and decaffeinated coffee, a selection of  
herbal teas, hot chocolate, assorted soft drinks, and bottled water

### On the Light Side

Assorted Fruit Yogurt Cups

Fresh Strawberry, Melon and Pineapple Kabobs

Fresh Vegetable Crudit 

Build-Your-Own Trail Mix Bar

**\$21.95 per person**

### Sweet 'N Salty

French Onion Dip with Potato Chips

Spinach & Artichoke Dip with Tortilla Chips

Roasted Garlic Hummus with Pita Triangles

Freshly Baked Cookies, Brownies, and Blondies

Fresh Strawberry, Melon, Pineapple Kabobs

**\$22.95 per person**

### Sweet Tooth

Assorted Miniature Dessert Cups

Miniature Cupcakes

Freshly Baked Cookies, Brownies, and Blondies

Fresh Strawberry, Melon, and Pineapple Kabobs

Chocolate Covered Strawberries

**\$22.95 per person**

### Snack Attack

Apple Slices with Caramel, Peanut Butter, and Yogurt

Freshly Baked Cookies, Brownies, and Blondies

Assorted Cheese Cubes with Crackers and Fresh Grapes

Individual Bags of Pretzels, Chips, and Popcorn

**\$20.95 per person**

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# Beverages

## Non-Alcoholic

Soft Drinks & Bottled Water	\$3.50 each
Fruit Punch	\$35.00 per gallon
Regular or Decaffeinated Coffee or Hot Tea	\$40.00 per gallon
Coffee & Tea Station	\$6.95 per person
Full Beverage Station	\$8.95 per person

## Bar Packages

Two-hour minimum - Bar packages are priced per person for the first two hours. Each additional hour is \$9.00 per person. A \$95.00 bartender fee will be applied to each bar package.

**Beer & Wine** **\$20.00 per person**  
House Red & White Wines, Domestic & Premium Beer

**Standard Full Bar** **\$25.00 per person**  
Standard Spirits, House Red & White Wines, Domestic & Premium Beer

**Premium Full Bar** **\$30.00 per person**  
Premium Spirits, House Red & White Wines, Domestic & Premium Beer

**Super-Premium Full Bar** **\$35.00 per person**  
Super-Premium Spirits, House Red & White Wines, Domestic & Premium Beer

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### Standard Spirits

Skyy  
Beefeater  
Jim Beam  
Bacardi Silver  
Malibu  
Dewar's  
Sauza  
Seagram's 7

### Premium Spirits

Stoli  
Stoli Citros  
Bombay  
Captain Morgan  
Jack Daniel's  
Maker's Mark  
Herradura  
Southern Comfort

### Super-Premium Spirits

Kettle One  
Bombay Sapphire  
Canadian Club  
Knob Creek  
Chivas  
Courvoisier  
Patron Silver

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# Beverages

## Host Bar ~ on Consumption

A \$95.00 bartender fee will be applied

Please choose your wines and a bar tier: Standard, Premium, or Super-Premium

### Beer

**Domestic** \$5.00 per bottle

Budweiser, Bud Light, Miller Light, Coors Light

**Premium** \$7.00 per bottle

Amstel Light, Bass, Corona, Heineken, Stella Artois, Abita Turbo Dog, Fat Tire, Flying Dog 60 Minute IPA, Sam Adams Seasonal, Strongbow

### Cocktails

**Standard Mixed Drink** \$7.00 per drink

**Premium Mixed Drink** \$9.00 per drink

**Super-Premium Mixed Drink** \$11.00 per drink

### Specialty Cocktails

\$11.00 per drink

Cosmopolitan, Lemon Drop, Pomegranate Martini

### Cordials

\$8.00 per drink

Bailey's Irish Cream, Kahlua, Disaronno Amaretto

### Champagne or Mimosa Punch

\$60.00 per gallon

### Sangria

\$25.00 per pitcher

### Sparkling Wine Toast

\$4.00 per person

### Cash Bar

A Prices include service charge and tax. \$95.00 bartender fee will be applied. Your guests will be charged per drink

### Beer

**Domestic** \$6.00 per bottle

Budweiser, Bud Light, Miller Light, Coors Light

**Premium** \$8.00 per bottle

Amstel Light, Bass, Corona, Heineken, Stella Artois, Abita Turbo Dog, Fat Tire, Flying Dog 60 Minute IPA, Sam Adams Seasonal, Strongbow

### Cocktails

**Standard Mixed Drink** \$8.00 per drink

**Premium Mixed Drink** \$10.00 per drink

**Super-Premium Mixed Drink** \$12.00 per drink

**Red or White House Wine** \$8.00 per glass

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## Wine List

### Wine List

### By The Glass

### By The Bottle

#### House Wines

Ruffino Prosecco	<b>\$8.00</b>	<b>\$24.00</b>
Mirassou Moscato	<b>\$5.00</b>	<b>\$19.00</b>
Cypress White Zinfandel	<b>\$5.00</b>	<b>\$19.00</b>
Mirassou Riesling	<b>\$5.00</b>	<b>\$19.00</b>
Canyon Road Sauvignon Blanc	<b>\$5.00</b>	<b>\$19.00</b>
Canyon Road Pinot Grigio	<b>\$5.00</b>	<b>\$19.00</b>
Cypress Chardonnay	<b>\$5.00</b>	<b>\$19.00</b>
Mirassou Pinot Noir	<b>\$5.00</b>	<b>\$19.00</b>
Cypress Merlot	<b>\$5.00</b>	<b>\$19.00</b>
Cypress Cabernet Sauvignon	<b>\$5.00</b>	<b>\$19.00</b>

#### Whites

##### Sparkling

Mumm Napa "Chef du Cave" (Napa, California)		<b>\$55.00</b>
Perrier-Jouet Brut Champagne (France)		<b>\$70.00</b>

##### Sauvignon Blanc

Nobilo (Marlborough, New Zealand)	<b>\$9.00</b>	<b>\$34.00</b>
Kim Crawford (Marlborough, New Zealand)		<b>\$49.00</b>

##### Pinot Grigio

Robert Mondavi Private Selection (California)	<b>\$8.00</b>	<b>\$29.00</b>
Ruffino (Venezie, Italy)		<b>\$34.00</b>

##### Chardonnay

Robert Mondavi Private Selection (California)	<b>\$8.00</b>	<b>\$29.00</b>
Clos du Bois (Sonoma, California)		<b>\$39.00</b>

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# Wine List



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## Wine List

## By The Glass

## By The Bottle

### Reds

#### Pinot Noir

Robert Mondavi Private Selection **\$8.00** **\$29.00**  
(California)

Kenwood "Russian River" **\$44.00**  
(Sonoma, California)

#### Malbec

Broquel **\$46.00**  
(Mendoza, Argentina)

#### Shiraz/Syrah

Razor's Edge Shiraz **\$9.00** **\$32.00**  
(McLaren Vale, Australia)

#### Zinfandel

Ravenswood "Lodi" **\$36.00**  
(Lodi, California)

#### Merlot

Blackstone **\$8.00** **\$29.00**  
(California)

Clos du Bois **\$44.00**  
(Sonoma, California)

#### Cabernet Sauvignon

J. Lohr **\$12.00** **\$46.00**  
(Paso Robles, California)

Franciscan **\$49.00**  
(Napa, California)

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## Audio Visual Equipment

Prices are per day

### Internet/Phone Lines

Wireless Internet Access (unlimited users)	\$150.00
Wired Internet Access	\$150.00
• 7-Port Network Hub	\$50.00
• 24-Port Network Hub	\$75.00
Polycom Speakerphone (Requires Telephone Line Activation)	\$140.00
Digital Hybrid Telephone Interface (Required Telephone Line Activation)	\$150.00
Telephone Line Activation	\$75.00
Inward Telephone Line Activation	\$150.00

### Audio/Visual

LCD Multimedia Projector	\$350.00
8' Projection Screen	\$50.00
DVD Player	\$50.00
37" TV/DVD Package	\$250.00
Hand-Held Microphone	\$40.00
Table-top or Standing Microphone	\$40.00
Press-to-Talk Microphone	\$55.00
Wireless Hand-Held Microphone	\$150.00
Wireless Lavalier Microphone	\$150.00
8-Channel Mixer	\$150.00
16-Channel Mixer	\$200.00
24-Channel Mixer	\$250.00
Multi-Disc CD Player	\$75.00
Speaker System (Required with all audio equipment)	\$195.00

### Accessory Items

Laptop	\$150.00
Flip Chart Package (Includes One Paper Pad & Markers)	\$40.00
Whiteboard	\$40.00
Easel Stand	\$15.00
Laser Pointer	\$25.00
Podium	\$40.00
Power Strip or Extension Cord	\$5.00
On-site A/V Tech	\$100.00 per hour

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